



Riverstone Retirement Communities – Stirling Park

Position: Assistant Cook

Location: Ottawa, ON

Employment Type: Full-time

Reports to: Food Service Manager

JOB SUMMARY:

This position involves the maintenance of overall cleanliness of the kitchen, washing and storage of kitchen and dining room equipment, as well as food preparation assistance to the cooks on duty.

QUALIFICATIONS:

Education:

- Completion of grade 12
- Recent Safe Food Handlers certificate issued by Public Health

Background:

- Two years or more experience in food preparation
- Familiar with Canada's Food Guide to Healthy Eating, Hazardous Analysis Critical Control Point (HACCP), WHMIS, Health and Safety and Sanitation Code

Personal Requirements:

- Work as part of a team
- Capable of adapting to different situations and change
- Excellent Health
- Keen interest in working with seniors

FUNCTIONS:

- To receive, organize, wash, dry and store cutlery, dishes, pots, pans and other kitchen equipment in accordance with instructions and operational procedures;
- To assist cooks or dining room staff with duties as requested;

- To maintain floor conditions (i.e. floods, spills, grease, etc.) to ensure a safe working environment in the kitchen(s);
- Assists in the orientation and training of new dietary personnel;
- Inspects food supplies and determines what quantities of food should be reordered and communicates this to supervisor;
- Attends in-service to better understand the dietary needs of the residents;
- Attends staff meetings as required to be aware of changes in the community;
- Performs other duties and functions as required;

To apply please email your resume and references to **Christian Auger**,
cauger@riverstoneretirement.ca or call **613-656-1450**